# MCQ Questions :--

34) \_\_\_\_\_\_\_\_ is the obligation of a subordinate to perform the duty assigned by his superior.

* **Responsibility**

35) Military type of organization is also called ,

* **Line Organization.**

36) Concentration of authority of decision making at top level of Management is known as ,

* **Centralisation.**

37) Decentralisation is \_\_\_\_\_\_\_\_\_\_\_

* **Optional.**

38) \_\_\_\_\_\_\_\_ is the process of comparing actual performance with the standard performance and taking corrective action .

* **Controlling.**

39) \_\_\_\_\_\_\_\_ is a process of integrating the interdepartmental activities as unified action towards the achievement of the common goal of the organization.

* **Directing.**

40) \_\_\_\_\_\_\_\_ refers to coordination between activities of a manager and his subordinates.

* **Vertical.**

41) \_\_\_\_\_\_\_\_ aims at visualizing an identifying deviation as they happen.

* **Concurrent control**

42) In \_\_\_\_\_\_\_\_\_\_ type of organization, worker receive instructions from various specialists.

* **Line**

43) \_\_\_\_\_\_\_\_ is a statement of expected results expressed in quantitative terms for a period.

* **Plan**

44) \_\_\_\_\_\_\_\_ means an individual should receive orders and instructions from only one superior.

* **Unity of Command**

45) \_\_\_\_\_\_\_\_ means a process of stimulating people to action to accomplish desired goals.

* **Motivation**

46) MBO was developed by,

* **Peter F. Drucker**

47) KRA stands for \_\_\_\_\_\_\_\_.

* **Key Result Areas**

48) Rules , Duties and Responsibilities of workers are given in writing in \_\_\_\_\_\_\_\_\_.

* **Formal Organization**

49) Who first propounded the principle of “Esprit De Cords” .

* **Henry Fayol**

50) “Functional Foremanship” was introduced by,

* **F.W. Taylor**

51) POSDCORB was introduced by,

* **L. Gullick**

52) Full form of POSDCORB is,

* **Planning, Organizing, Staffing, Directing, Coordinating, Reporting, Budgeting**

53) Motion Study is a part of \_\_\_\_\_\_\_\_\_\_.

* **Scientific Management**

54) \_\_\_\_\_\_\_\_\_ is the Father of Scientific Management.

* **F.W. Taylor.**

55) Father of Human Relation Movement is \_\_\_\_\_\_\_\_.

* **Elton Mayo**

56) ROI stands for ,

* **Return On Investment**

57) Authority can be delegated, but \_\_\_\_\_\_\_\_\_\_ cannot be delegated.

* **Responsibility**

58) Which concept of Management reduces the workload of a manager?

* **Delegation**

59) Management is regarded as both \_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_.

* **Science; Arts**

60) Who first propounded the principle of ‘Unity of Command’ ?

* **Henry Fayol**