# **MCQ Questions :--**

1)Which scientist is most closely associated with the Hawthorne Studies,

* **Elton Mayo.**

2)Fayol was interested in studying \_\_\_\_\_\_\_ , whereas Taylor was interested in studying \_\_\_\_\_\_\_ .

* **All managers ; First line managers .**

3)A manager resolving conflict among organizational members is performing what function?

* **Leading function**

4)All level of Management between the supervisory level and the top level of the organization are termed as \_\_\_\_\_\_\_\_.

* **Middle Managers**

5)Authority and responsibility are \_\_\_\_\_\_\_\_\_ to each other.

* **Complimentary**

6)Who authored the famous book “General and Industrial Management “

* **Henry Fayol**

7)Who defined management as “ the art of knowing exactly what you want men to do and then see that they do it in the best and cheapest way “?

* **F.W. Taylor**

8)Which was the best known example of Taylor’s Scientific Management?

* **The Pig Iron**

9)The three essential managerial skills include,

* **Human, Technical and Conceptual**

10)Henry Fayol, F.W.Taylor belongs to which of the following ‘ school of Management ‘

* **Classical School**

11)Scientific Management were more concerned with the problems at the \_\_\_\_\_\_\_\_\_ level.

* **Operating**

12)Father of Modern Management Theory is \_\_\_\_\_\_\_\_\_\_.

* **Henry Fayol**

13)The principle of unity of command is contrary to Taylor’s \_\_\_\_\_\_\_\_.

* **Functional foremanship**

14)According to \_\_\_\_\_\_\_\_\_\_\_ principle, each group of activities with the same objective must have one head and one plan.

* **Unity of Direction**

15)Everything which goes to increase the importance of subordinate role is \_\_\_\_\_\_\_\_\_\_.

* **Decentralization**

16)\_\_\_\_\_\_\_\_\_\_\_\_\_\_ approach of Management heavily concentrates on the people aspect of management.

* **Human relations**

17) According to Fayol, the principles of Management are \_\_\_\_\_\_\_\_\_\_.

* **Flexible**

 18) The book "function of executive" Was written by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **Chester Barnard**

19) MBO stands for \_\_\_\_\_\_\_\_\_\_\_\_\_

* **Management by Objective**

20) A superior cannot delegate \_\_\_\_\_\_\_\_\_\_\_\_

* **Responsibility**

21) The book 'practice of management' was written by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **Peter F. Drucker**

22) The concept of job enrichment is a contribution by \_\_\_\_\_\_\_\_\_\_\_

* **Fredrick Herzberg**

23) \_\_\_\_\_\_\_\_\_\_\_\_\_ is the process of selecting one of the best alternatives from different alternatives

* **Decision making**

24) \_\_\_\_\_\_\_\_\_\_\_\_\_is the process of identifying and grouping of the work to be performed

* **Organising**

25) Operational guides to action is known as \_\_\_\_\_\_\_\_\_\_\_\_

* **Procedure**

26) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is an sequence of activity to be undertaken implementing the policies & achieving the objectives of an enterprise

* **Program**

27) \_\_\_\_\_\_\_\_\_\_\_\_\_ is an organisational structure which clearly defines duties, responsibilities, and authority

* **Formal**

28) \_\_\_\_\_\_\_\_\_\_\_\_ organisation arises voluntarily or due to social interaction of people

* **Informal**

29) Authority is the right to give \_\_\_\_\_\_\_\_\_\_\_\_ and the power to exact obedience

* **Order**

 30) If the order, instructions or direction are deligated to a particular person then it is known as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **Specific delegation**

31) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ are assumptions about the future on the basis of which the plan will be formulated

* **Planning premises**

32) Authority flows from \_\_\_\_\_\_\_\_\_\_\_\_\_

* **Top to bottom**

33) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ refers to the maximum number of subordinate a superior can effectively manage.

* **Span of control**