

DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY

(Following Upgradation of Ranchi College, Ranchi, under RUSA Programme, Component-I)

Ranchi, Jharkhand.



NOTICE INVITING TENDER (NIT)

FOR

PRINTING AND SUPPLY OF GRAPHIC QUALITY

PVC IDENTITY CARDS



DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY

(Following Upgradation of Ranchi College, Ranchi, under RUSA Programme, Component-I)

Ranchi, Jharkhand.

NOTICE INVITING TENDER (NIT)

Dr. Shyama Prasad Mukherjee University, Ranchi-834008, Jharkhand invites tenders (under RUSA Scheme) in a two-part bidding system (Part-I: Technical Bid and Part II: Financial Bid), from experienced and reputed firms/agencies/companies only for **“Printing and Supply of Graphic Quality PVC Identity Cards with Ribbon and University name printed on it, for the students of Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand”**. The detailed information about the tender document can be obtained from the University website using the given URL Link: <http://www.dspmuranchi.ac.in>. (w.e.f. 22.07.2022).

Hemanti Singh
21-07-22
Registrar
DSPMU, Ranchi



DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY

(Following Upgradation of Ranchi College, Ranchi, under RUSA Programme, Component-I)

P.O.: Ranchi College, Morabadi, Ranchi – 834008, Jharkhand.

Email: registrardspmuranchi@gmail.com, Website: www.dspmuranchi.ac.in

Ref. No.: DSPMU/G//2022⁴²²

Dated: 22nd July, 2022

Notice Inviting Tender

“Printing and Supply of Graphic Quality PVC Identity Cards with Ribbon and University Name printed on it, for the students of Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand”

1. Dr. Shyama Prasad Mukherjee University (DSPMU), Ranchi, Jharkhand invites limited tenders under two bid system (Part-I: Technical bid and Part II: Financial Bid) from experienced and reputed firms/agencies/companies for **“Printing and Supply of Graphic Quality PVC Identity Cards with Ribbon and University Name printed on it, for the students of Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand”**.
2. The interested bidders can visit the university website www.dspmu.ac.in for details.
3. Interested firms/agencies/companies are advised to visit the University website www.dspmu.ac.in regularly till the closing date for submission of tender related to any corrigendum/addendum/amendment.
4. After closing date, any notice regarding tender will be published on University website.

**Sd/-
Registrar**



DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY

(Following Upgradation of Ranchi College, Ranchi, under RUSA Programme, Component-I)

P.O.: Ranchi College, Morabadi, Ranchi – 834008, Jharkhand.

Email: registrardspmuranchi@gmail.com, Website: www.dspmuranchi.ac.in

SCHEDULE OF TENDER

| | |
|--|--|
| Name of the Office Inviting Tender | Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi |
| Nature of Work/ Services | Printing and Supply of Graphic Quality PVC Identity Cards with Ribbon and University Name printed on it, for the students of Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand. |
| Tender No. | DSPMU/G/422/22, Dated: 22.07.2022 |
| Tender Processing Fee | Rs. 2500/- (Rupees Two Thousand Five Hundred Only) |
| EMD (Refundable) | Rs. 10,000/- (Rupees Ten Thousand only) |
| Mode of Tender Fee | The Bidders should submit the Tender Fee (non-refundable) in the form of Demand Draft from any scheduled nationalized bank drawn in favour of “ The Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand ” payable at Ranchi. |
| Publication of Tender on University website | 22-07-2022 04:00 PM |
| Pre-Bid Meeting (if required) | 05-08-2022 at 3:00 PM (Dr. Shyama Prasad Mukherjee University, Ranchi) |
| Last date and time for Submission of tender documents | 06-08-2022 12:00 PM |
| Date and Time for Opening of the Tender (Technical Bid only) | 06-08-2022 3:00 PM |
| Date and Time for Opening of the Financial Bid | Will be declared after evaluation of Technical Bid. |
| Place of Tender Opening | Dr. Shyama Prasad Mukherjee University, Ranchi |

Note:- If the tender is not opened on the above date, due to unforeseen circumstances, then the next working day will be considered as tender opening date.

INSTRUCTIONS TO BIDDERS

1. Tender document can be downloaded from the University Website www.dspmu.ac.in only.
2. The bidders are requested to read the tender document carefully and ensure all the compliance with instructions herein. Non-compliance of the instructions contained in this document may disqualify the bidders from the tender process.
3. All offers should be written in the English and price should be written in both, figures and words. The offer should be typed or written by ink pen or ball pen. **Offer in pencil will be ignored.**
4. The agencies/bidders/firms are advised to read carefully the tender documents and terms & conditions before quoting/submitting their bid.
5. All the pages of the tender documents should be signed and stamped by bidders for their acceptance of all terms and conditions of the tender.
6. Quoting firms must put page number on every page of the bid. It is also required that page nos. of the documents attached should be mentioned against each item of the main bid.
7. The Tender Fee must be deposited in the form of Demand Draft from any scheduled nationalized bank drawn in favour of **"The Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi, Jharkhand"** payable at Ranchi before the last date of bid submission.
8. The Bids, for which Tender Fee and Bid Securing Declaration Form has been received before the last date of bid submission by the university, will be opened in the presence of Bidders' authorized representatives who choose to attend on the specified date and time. In the event of the date specified for bid receipt and opening being declared as a closed holiday for University, the due date for submission of bids and opening of bids will be next working day or as announced by the University in the appropriate manner.
9. Address and contact numbers for seeking clarifications & Communication: -
 - (a) Address for Communication:
**The Registrar
Dr. Shyama Prasad Mukherjee University,
Morabadi,
P.O. – Ranchi University,
Dist.- Ranchi - 834008 (Jharkhand)**
 - (b) Name/Designation of the contact personnel: **Dr. Namita Singh, Registrar**
 - (c) Telephone/Mobile numbers: **+91-98357 46912 (P.S. to Registrar), 0651-2911574**
 - (d) E-mail ID of contact personnel: **registrardspmuranchi@gmail.com**

CONDITIONS OF CONTRACT/BIDDING

1. The bids must be submitted under Two-Bid System i.e., Technical Bid and Financial/Commercial Bid.
2. Bidders may go through the Tender Document/Bid Document; published on the website (www.dspmuranchi.ac.in) and download the required tender documents/schedules for the tenders.
3. After downloading/getting the Tender Documents/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bids will be rejected.
4. If there is any clarification, this may be obtained through the tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
5. It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
6. The bidders can update well in advance, any documents (if any) and these can be selected as per tender requirements and then sent along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
7. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, these documents, each page signed by the bidder. If there is more than one document, they can be clubbed together and can be provided in the requested format.
8. Bidder should submit the EMD as specified in the Tender Document/Notice Inviting Tenders. The EMD may be remitted by Demand Draft in favour of the **REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI** payable at **RANCHI** and on the back-side of DD, the particulars should be furnished such as Tender No., Nature of the Work, Name of the Bidder. The original should be posted/couriered/given in person to the Office of the Tender Inviting Authority (TIA), within due date and time for the bid submission of Bids of the Tender.
9. The bidder has to submit the relevant documents required as indicated in the cover content. In case of any irrelevant documents, the bids will be rejected.
10. The rates offered should be entered in the allotted space only and be uploaded after filling the relevant columns. The Price Bid template should not be modified/changed/alterd/replaced by the bidder; else the bid submitted is liable to be rejected for this tender.
11. The bidders are requested to submit the bids through tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date and

time. The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.

12. The time setting fixed in the tender document, will be valid for all actions of requesting, bid submission, bid opening etc, in the tender system. The bidders should follow this time during bid submission.
13. The Minimum Qualifications Criteria have to be met on all points to qualify technically. Failing to qualify for any one or more features/requirements in the bidder's Minimum Qualification Criteria for the purpose of the Evaluation of the Technical Bid will result in their Technical Bid/Offer being summarily rejected.
14. The Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi, shall always be at liberty to reject or accept any tender offer or offers at its sole discretion and any such action shall not be called into question.

Date:

Signature of Tenderer Official

Place:

Seal and Address

MINIMUM QUALIFICATIONS CRITERIA
(BASIS FOR THE EVALUATION OF THE TECHNICAL BIDS)

1. Make a note that these minimum qualification criteria must be met to qualify to quote for this bid, which is to be submitted, if the bidder fails to qualify for any of the below criteria, bidder's tender/offer will be rejected and the bids will not be returned.
2. The Demand Draft in original towards the **cost of Tender Fee for Rs. 2500/- (Rupees Two Thousand Five Hundred Only)** and the Demand Draft in original towards the **Earnest Money Deposit (EMD) for Rs. 10,000/- (Rupees Ten Thousand Only)** both drawn in favour of the **REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY**, Payable at **RANCHI**, is essential to be enclosed in the Technical Bid.
3. A Copy of Certificate or Trade License for Printing issued by Government.
4. Copy of GST Registration Certificate.
5. The Bidder should submit the copies of Audited Financial Statement (Balance Sheet and Profit and Loss Account) for the previous three Financial years. The bidder/supplier must be in the business of Offset/Printing for a **minimum period of 3 years** and having annual turnover of Rs.10 lakhs in anyone of the proceeding 03 years. The documentary proof of the same has to be submitted to substantiate the claim by means of supply order copies along with the payments received from customers, failing which the tender will be rejected.
6. Copies of Income Tax Returns for the last three financial years.
7. An Undertaking/Declaration to the effect that the bidder has not been involved in any dispute/blacklisted and litigation concerning any malpractice while dealing with any such business as in this tender or any kind in the last 5 years.
8. Tender Form as per Annexure-I, Declaration Form as per Annexure-II and Financial Offer as per Annexure-III are to be duly signed by the bidder/Authorized Signatory.
9. The detailed specifications for PVC Identity Card have to be complied to as per the tender and a written confirmation of compliance has to be categorically mentioned.
10. Any tender without the tender fee and EMD will be considered as Non-responsive and will be summarily rejected.
11. The tenderer should submit the bid through Speed Post/Courier/by hand up to **12.00 PM on 06-08-2022** along with the Demand Draft towards EMD amount and tender document fee. The tender can be submitted on all workings days up to the above closing date.
12. The tender inviting authority may extend the last date for submission of tender by issuing an amendment.

13. The sealed tender envelope shall be addressed to **"THE REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI, JHARKHAND"**. The Tender envelope shall contain clearly the name and address of the Tenderer prominently, with Phone Number, email ID and Postal address.

Note:-

1. The Originals of the Photocopy of documents wherever placed shall be brought when called for by the committee for verification, if required, failing which, the bidder will be treated as non-responsive and the tender is liable for rejection.
2. The copy of the documents once submitted will not be returned to the bidder.

The Financial Bids of such bidders only will be opened/considered, whose Technical Bids qualify the Minimum Qualification Criteria.

Date:

Signature of Tenderer Official

Place:

Seal and Address

SUBMISSION OF TENDER

In the event you are interested, and able to supply the item within 30 days from the date of receipt of Purchase Order, please send your offer in a sealed envelope within the specified date/time. Any conditional offer will not be accepted. The sealed tender envelope shall bear the name of work, reference no. and last date of submission written on the envelope and be addressed to: **THE REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI, JHARKHAND.**

The sealed tender envelope must contain three separate clearly marked sealed packets containing (1) pre-qualification documents (2) Technical Bid and (3) Price Bid as follows:

Packet 1 (Pre-Qualification Documents) must consist of pre-qualification documents and certificates. See PRE-QUALIFICATION CRITERIA below. This packet must be marked as "Pre-qualification documents," and bear the reference no. of this NIT and the name of the bidder.

PRE-QUALIFICATION CRITERIA

1. **Bank Details:** Bidder must submit the following information/documents:

(i) PAN card self-attested photocopy

(ii) Bank account details of bidder: Name of the Bank with address (self-attested photocopy of the Pass Book), CBS Bank Account No. of the bidder, IFSC Code of the Bank.

2. Experience:

The bidder must have supplied same kind of items to Educational/R&D/Corporate/Institutions/Organizations.

Failure to provide required documents or proof of required experience above will lead to rejection of the tender.

Packet 2 (Technical Bid) must consist of samples conforming to ALL specifications of the stores defined in the Scope of Work.

It consists of copies of the following documents mentioned below:

1. Cost of Tender Fee for Rs. 2500/- (Rupees Two Thousand Five Hundred Only) and Earnest Money Deposit (EMD) of Rs. 10000/- (Rupees Ten Thousand Only)

as demand draft both in favour of REGISTRAR, Dr, Shyama Prasad Mukherjee University, payable at Ranchi.

2. A copy of Certificate or Trade Licences for Printing issued by Govt.
3. Copies of Audited Financial Statement (Balance Sheet and Profit and Loss Account) for past three years. The bidder/supplier must be in the business of Offset/Printing for a minimum period of 3 years and having annual turnover of Rs.10 lakhs in anyone of the proceeding 03 years.
4. Copies of Income Tax Returns for Last Three years.
5. An Undertaking/Declaration to the effect that the bidder has not been involved in any dispute/blacklisted and litigation concerning any malpractice while dealing with any such business as in this tender or any kind in the last 5 years.
6. Tender Form as per Annexure-I, Declaration Form as per Annexure-II and Financial Offer as per Annexure-III are to be duly signed by the bidder/Authorized Signatory.
7. The detailed specifications for PVC Identity Card have to be complied to as per the tender and a written confirmation of compliance has to be categorically mentioned.

The Bidder should enclose the following:

- The sample identity card (blank as well as printed) are to be attached with tender, along with the description of the quality of the card viz material, size (dimension),
- Some sample copies of identity cards printed in the recent past. The samples provided must be satisfactory both in terms of raw material and printing quality,

Packet 3 (Price Bid) must consist of the financial bid including Price Schedule of Quantities, all on the letterhead of the Company duly signed by the authorized signatory of the bidder as per the terms of this NIT. The price bid must be given in unambiguous and complete terms, so that regardless of the actual number/quantity of items ordered, the total “as delivered/installed/commissioned” must be clear and transparent to the tender committee, failing which the bid will be rejected. The bid must list the unit rate of each item as specified in Scope of Work exclusive of any tax or fees. All applicable taxes and fees (including shipping) must be listed separately. This packet must be marked as “Price Bid,” and bear the reference no. of this NIT and the name of the bidder.

SCOPE OF WORK

Printing and Supply of Graphic Quality PVC Identity Cards for the students with customized printing on both sides.

Specifications:

| | |
|----------------------------|---|
| Identity Card Size: | Rectangular shape 8.6 cm vertical and 5.4 cm horizontal |
| Material: | PVC Laminate |
| Thickness: | 0.8 mm |
| Colour: | Multi-Colour Printing on both sides of Card material |
| Photo: | Passport Size Photo to be captured for each student |
| Card Holder: | Card Holder should be perfect to hold PVC card with Maximum card insert size of 86 mm x 54 mm with 0.8 mm, slide ejections that minimize sliding friction. Card Holder in transparent colour with PVC material |
| Tags/Lanyards: | The lanyard should be 36 inch in length, 20 mm in width and 1.4 mm in thickness. The stuff should be of polyester. |
| Clip/Dog Hook: | Clip/Dog Hook for use in PVC Card holder, with rust free coating. |

Each card should contain the following field along with University details:

1. Photo
2. Name of the Student
3. Father's/Mother's/Husband Name (in case of married student)
4. Date of Birth
5. Student Registration/Roll Number
6. Department/ Programme
7. Programme Name
8. Blood Group
9. Aadhaar Card Number
10. Mobile Number
11. Contact Number in case of Emergency
12. Residential Address
13. Signature of Registrar (Facsimile)
14. QR Code
15. Hologram

PRICE SCHEDULE

1. **EMD** to be paid by the bidders for participation in the tendering for Printing and Supply of Graphic Quality PVC Identity Cards with customized printing at both sides for the students of DSPMU, Ranchi as stated in the NIT with an amount as mentioned above.
2. **Performance Security:** It would be 10 percent of the value of the contract as specified in the bid document and may be furnished as required by Tender Inviting Authority (TIA) in the form of an account payee DD in favour of **REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY**, payable at **RANCHI**, or Fixed Deposit from any commercial bank, or Bank Guarantee from a commercial bank in an acceptable form.
3. The bidder have to quote the amount in the Financial Bid in whole figures and words inclusive of all types and kinds of taxes with signature and seal of the bidder/Authorized representative of the bidder.

CONTRACT FORM AND OTHER TERMS AND CONDITIONS

1. The successful bidder shall be required to execute an Agreement (Contract Form) stipulating all the conditions mentioned herein within Seven days from the date of communication of the approval by the **REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI** after furnishing the required amount of Security Deposit (**Performance Security**).
2. Failure to sign the agreement within the specified period shall tantamount to withdrawal of the approval and will lead to forfeiture of amount of EMD. The **REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI** is free to take further necessary action for entering into agreement with other bidders and the excess amount that the **REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI** has to incur in effecting supply of item will be recovered from the defaulting bidder.

3. The Bidding schedule of the tender should be as per the format issued in the Notice Inviting Tender (NIT).
4. The rate quoted should be valid for a period of **TWELVE MONTHS** from the date of opening the financial bid and the Rates once accepted shall be final. The **REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI** shall have the right to forfeit 50% of the EMD, if any bidder withdraws his quotation before the said period and forfeit the whole amount of the EMD, if the bidder whose tender is accepted fails to commence the supply in prescribed time.
5. The tender shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. The authorization shall be indicated by a scanned copy of written Power of attorney accompanying the e-Bid. All the pages/documents of the bid that are to be signed by the person authorized to sign the e-Bid.
6. Canvassing in connection with the tender is strictly prohibited and the bids submitted by the bidders who resort to canvassing will be rejected.
7. The soft copies of the posters are not to be shared with others and keep it secretly, if it fails, the Department has the right to take any action against such bidder.
8. The decision of the **REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI**, in all matters relating to this tender, shall be final and conclusive.
9. Any dispute or difference whatsoever arising between the parties shall be settled by the **REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI** as a sole arbitrator and the award made in pursuance thereof shall be binding the parties.
10. Any dispute or difference whatsoever arising between the parties out of relating to the construction, meaning, scope, operation or effect of the contract/agreement or the validity or the breach thereof shall be subject to the jurisdiction of courts at RANCHI alone.

DELIVERY SCHEDULE

1. The bidder shall have to Print and Supply the Graphic Quality PVC Identity Cards with customized printing on both sides to the **REGISTRAR, Dr. SHYAMA PRASAD MUKHERJEE UNIVERSITY, RANCHI.**
2. Printing of Graphic Quality PVC Identity Cards with customized printing on both sides should be supplied within 10 days of placement of the “**Work Order**”. Penalty @ **Rs. 500/- per day** will be imposed for any delay in the delivery of the ordered quantity of items irrespective of the quantity of the item delivered beyond the stipulated time in the supply order.

TERMS OF PAYMENT

1. No advance will be paid for effecting the supply.
2. The Bidder shall produce the Bill in triplicate along with an advance stamped receipt for the amount, immediately after the execution of the supply order in full.
3. The payment will be made only on satisfactory supply.

TENDER EVALUATION CRITERIA

1. Tender Committee: The Tender will be evaluated by the Tender Committee constituted by the Competent Authority, DSPMU, Ranchi. Please note that the Tender Committee is not bound to accept any quotation or to assign any reason for rejecting any or all the quotations. The decision of the Committee in the matter shall be final and binding.

2. Opening of Bids: Provided all rules related to number of bidders etc. and all relevant concerns are satisfied, the Tender Committee will open the technical bid only in respect of those bidders who satisfy the Pre-qualification Criteria (above).

Provided all rules related to number of technically qualified bidders etc. and all related concerns are satisfied, the Tender Committee will open the price bid of those bidders who qualify technically (see below).

3. Technical Qualification: For each bidder whose technical bid is opened, and who meet the Technical specification as per the NIT documents will qualify in the Technical Bid.

4. Financial Bid Opening: The Financial bids of only technically qualified bidders will be opened for further processing, provided other rules and concerns of Tender Committee are satisfied.

5. Winning bidder: The bidder quoting minimum rate will be declared successful and will be termed as the L -1 bidder.

**TENDER FORM FOR SUPPLY AND PRINTING OF PVC
IDENTITY CARDS**

| S. No. | Details Required from the Bidder | Remarks |
|---------------|--|----------------|
| 1. | Name of the Organization/company (in block letters) | |
| 2. | Full address along with telephone number of the contact person, e-mail address, Fax No. | |
| 3. | Year of incorporation | |
| 4. | Constitution (Enclose proof) (whether PSU/Company/Firm/Proprietorship/Societies) | |
| 5. | Name(s) of the Directors/Partners/Proprietor with their full address, telephone number, e-mail address and Fax number | |
| 6. | Details of Registration No. allotted by the Registrar of Companies/ Firms/Societies (enclose Xerox copies) | |
| 7. | GST Registration Certificate (enclose copy) | |
| 8. | Copies of Audited Financial Statement (Balance Sheet and Profit and Loss Account) for the previous three Financial years certified by the Statutory Auditor. | |
| 9. | Copies of Income Tax Returns for the last three financial years.. | |
| 10. | Total annual turnover in last three years (year wise as at SI. No. 09) (enclose copy of Auditor's Certificate) | |
| 11. | List of pending disputes. Litigation (if any) and a declaration that the bidding firm has not been black listed/debarred in the last 5 years. | |
| 12. | A certificate to the effect that none of the Directors/Partners/Proprietor has been convicted of any offence involving in moral turpitude | |
| 13. | Declaration form (Annexure-II) duly signed by Authorized Signatory | |

Signature of the Tenderer with Seal

DECLARATION

A declaration as given below in token of acceptance of all the terms and conditions of tender shall be furnished by the participating bidders. Otherwise the bidding will be rejected.

"I/We the

(Name of the firm/Proprietor)

Undersigned hereby solemnly declare that the terms and conditions of tender schedule for printing and supply of PVC Identity Cards are accepted and that in the event of selection of our Quoted rate for printing and supply of PVC Identity Cards, the Agreement in the prescribed proforma will be executed."

(Signature of the Tenderer with seal)

Annexure III

FINANCIAL OFFER
SUPPLY OF PRINTED GRAPHIC QUALITY PVC IDENTITY
CARDS

Madam,

Sub: For printing and supply of Graphic Quality PVC Identity Cards for the students of Dr. Shyama Prasad Mukherjee University, Ranchi.

In response to your advertisement for printing and supply of Graphic Quality PVC Identity Cards for the students of **Dr. Shyama Prasad Mukherjee University, Ranchi** we herewith submit our Financial Bid.

| S. No. | Description | Quantity | Unit Rate (Per ID card) Inclusive of all Taxes (in Rs.) |
|--------|---|----------|--|
| 1. | Supply and Printing of Graphic Quality PVC Identity Cards | | |

Date:

(Signature of the Tenderer with seal)