

**DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY,  
RANCHI- 834008, JHARKHAND.**

**SCHOOL OF JOURNALISM & MASS COMMUNICATION**

**Syllabus for various Programmes in Journalism & Mass Communication based on  
Choice Based Credit System (CBCS Pattern)**

**Effective from Academic Year  
( 2019 – 2020 )**



**CBCS SYLLABUS IS APPROVED BY THE DEPARTMENT COUNCIL,  
SCHOOL OF JOURNALISM&MASS COMMUNICATION  
DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY,  
RANCHI- 834008, JHARKHAND.**

**HEAD  
OF  
THE DEPARTMENT**

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SCHOOL OF JOURNALISM&MASS COMMUNICATION, DR. SPM UNIVERSITY, RANCHI, JHARKHAND.

# **School of Journalism & Mass Communication**

**Dr. Shyama Prasad Mukherjee University,  
Ranchi – 834008, Jharkhand.**

**Syllabus for School of Journalism & Mass Communication based on Choice Based Credit System**

## **Certificate Programs in Journalism and Mass Communication ( 6 Months Course )**

**Programme Code : CJMC**  
**Duration : Six Months (One Semester)**  
**Eligibility : 10+2**  
**Programme Fee : ₹10,000 (Per Semester)**  
**Number of Seats : 50**

### **Semester 1**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
CJ001	History of Journalism&Mass Communication
CJ002	Radio/TV/Film/Folk Media Programme Production
CJ003	Print Media Newspaper&Magazine
CJ004	Advertising

Dissertation on Each Paper

### **SUGGESTED READING :-**

Growth and Development of Mass Communication in India  
History of Indian Press  
Ad. Worlds – Brand Media and Audiences  
Advertising Management  
Broadcast Advertising

**NOTE :- THIS CERTIFICATE COURSE WILL GIVE CREDIT FOR ENTRY INTO DIPLOMA PROGRAMME (DJMC) AND BACHELOR PROGRAMME (BJMC)**

# **School of Journalism & Mass Communication**

**Dr. Shyama Prasad Mukherjee University,  
Ranchi- 834008 Jharkhand.**

**Syllabus for School of Journalism & Mass Communication based on Choice Based Credit System**

## **Diploma Programs in Journalism and Mass Communication ( 1 Years Course )**

**Programme Code : DJMC**

**Duration : One Year (Two Semester)**

**Eligibility : 10+2**

**Programme Fee : ₹10,000 (Per Semester)**

**Number of Seats : 50**

### **Semester I ( 6 Months Course )**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
DJ001	History of Journalism&Mass Communication
DJ002	Radio/TV/Film/Folk Media Programme Production
DJ003	Print Media Newspaper&Magazine
DJ004	Advertising

### **Semester II ( 6 Months Course )**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
DJ005	Media & Cultural Studies - I
DJ006	Digital Media Arts
DJ007	Television Production
DJ008	Photo Journalism, Radio Production

Dissertation on Each Paper

### **SUGGESTED READING :-**

Growth and Development of Mass Communication in India

History of Indian Press

21<sup>st</sup> Century Journalism in India

Audio-Visual Journalism

Ad. Worlds – Brand Media and Audiences

Advertising Management

Broadcast Advertising

**NOTE :- THIS DIPLOMA COURSE WILL GIVE CREDIT FOR ENTRY INTO BACHELOR PROGRAMME (BJMC)**

# School of Journalism & Mass Communication

**Dr. Shyama Prasad Mukherjee University,  
Ranchi- 834008, Jharkhand.**

**Syllabus for School of Journalism & Mass Communication based on Choice Based Credit System**

## **Bachelor in Journalism and Mass Communication ( 3 Years Course )**

**Programme Code : BJMC**

**Duration : Three Year (Six Semester)**

**Eligibility : 10+2 / Lateral Entry on CBCS for CJMC / DJMC**

**Programme Fee : ₹10,000 (Per Semester)**

**Number of Seats : 50**

### **Semester I ( 6 Months Course )**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
BJ001	History of Journalism&Mass Communication
BJ002	Radio/TV/Film/Folk Media Programme Production
BJ003	Print Media Newspaper&Magazine
BJ004	Advertising

### **Semester II ( 6 Months Course )**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
BJ005	Media & Cultural Studies - I
BJ006	Digital Media Arts
BJ007	Television Production
BJ008	Photo Journalism, Radio Production

### **Semester III ( 6 Months Course )**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
BJ009	Media & Cultural Studies 2
BJ010	Digital Media Arts (Documentary and Fiction)
BJ011	Public Speaking & Presentation Skills
BJ012	Cinematography/Editing/Sound/NewMedia/Screen writing

### **Semester IV ( 6 Months Course )**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
BJ013	Rural Journalism Research and Development
BJ014	Human Rights laws&Ethics
BJ015	Digital broadcast technology&Satellite and cable broadcasting
BJ016	Mobile Journalism

**Semester V ( 6 Months Course )****100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
BJ017	Computer Networking&Cyber Journalism
BJ018	Global Journalism
BJ019	Digital Cinema and Lighting System
BJ020	International Communication
BJ021	Media Management

**Semester VI ( 6 Months Course )****100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
BJ022	New Media Applications on Internet and Online Journalism and Reporting
BJ023	Media Law and Ethics
BJ024	Public Relation Law and Ethics & Corporate Communication
BJ025	PROJECT - Documentary/ Fiction/ Television/ Photo essay/ Experimental/ New Media

Dissertation on Each Paper

**INTERNSHIP PROJECT (SIP)**

At the end of Semester all the students will have to undergo training of one month with an industrial / business or service organization by taking up a project study. A report will be prepared together with a training diary. After training is over this report will be submitted in the department within the period of 2 weeks. It will be examined at the end of the course and 80 marks will be for written report and 20 marks for viva examination.

**SUGGESTED READING :-**

Growth and Development of Mass Communication in India  
History of Indian Press  
21<sup>st</sup> Century Journalism in India  
Audio-Visual Journalism  
Effective Public Relations  
Ad. Worlds – Brand Media and Audiences  
Advertising Management  
Broadcast Advertising

# **School of Journalism & Mass Communication**

**Dr. Shyama Prasad Mukherjee University,  
Ranchi- 834008, Jharkhand.**

## **About the Course –**

Journalism and Mass Communication allows students to experience the full range of technical expertise, conceptual skills and artistic expression required to become accomplished media practitioners in a social and technological environment where media, art and communication converge, engaging a diverse landscape of screens, platforms and audiences.

Through a comprehensive education in courses such as Screenwriting, Photography, Sound & Radio, Media & Cultural Studies, Television Production, New Media Storytelling and the Digital Media Arts, the revised curriculum encourages the student to adopt a creative, professional and scholarly approach to both traditional and new media practices.

Students make their careers as television producers, feature film directors, documentary filmmakers, reporters, editors, camerapersons, writers, teachers, scholars, production designers, graphic novelists, installation artists and Public Relation(PR).

## **Objective of the Course**

- To train individuals and provide them theoretical and practical base of Journalism.
- To provide knowledge about NEWS through different medium
- To bring ability to communicate ideas clearly & concisely in any field of Media
- To bring critical and logical thinking in students through which they integrates concept across disciplines with creativity & integrity.

## **Vision -**

- School of Journalism&Mass Communication Studies is a reputed and reliable institute for all sorts of Journalism courses. Our vision is to train & nurture young professionals coming from diverse background by making them component to stand at some platform to better their career prospect
- We are for Enhancing the overall Knowledge and skill, invoking the thought process to in still new thoughts, new vision, new ambitions that can equip youth for an analytical outlook. To make sound decisions in ever progressive public and corporate organisations
- We help our students to discover their true hidden potential, to several your dormant qualities and unused strengths to meet their objectives
- We are here for creating a pool of trained manpower that will enable the state and country to meet the challenges of providing quality media professionals.

## **University Grants Commission's (UGC) Recommendation for Mass Communication:**

The Department has considered very carefully UGC's Curriculum Development Committee (CDC's) recommendations in Mass Communication and designed the curriculum to meet the latest international standards. Improvements by updating, upgrading and adapting to contemporary needs and priority areas have been effected in the revised curriculum. As per the programme, we aim:

- (i) To strike a balance between theory and skills in imparting instruction in Mass Communication;
- (ii) That the curricula should lay stress on convergence studies in Mass Communication and give proper representation to Print Media, Electronic Media, Journalism, Advertising, Public Relations & Corporate Communication and New Media;
- (iii) That laboratory – theory instruction should be 50:50.

### **Infrastructure**

UGC's Curriculum Development Committee in Mass Communication recommends that a university should provide the following minimum infrastructure to the department for imparting a comprehensive teaching/training at the master's level in Mass Communication. As per the recommendation, we are fully equipped with:

- Computer laboratory with internet connectivity;
- A well-equipped electronic media laboratory for imparting comprehensive production skills and techniques;•
- A well-equipped audio-studio; and
- Laboratory journal (print media) facility.

### **Library**

UGC's Curriculum Development Committee in Mass Communication recommends that a department should have a well-stocked library with latest books and journals on all areas of Mass Communication. The department subscribes to all local, English and language newspapers and periodicals, including important regional, national, international newspapers and magazines. The department has a library with a collection of essential reference books, newspapers and periodicals.

### **Placement Service**

The Committee further recommends that a Mass Communication Department should maintain close links with local and regional media institutions/organizations for providing effective training and placement facilities for the benefit of students. The department assists in identifying placements for the students.

## **GUIDELINES FOR 3 YEARS REGULAR BJMC COURSE (2019-2022)**

- The Minimum Eligibility Criteria for Admission in BJMC Programme is Intermediate/10+2 in any Discipline with 45% marks.
- Students must produce all the required Original Documents at the Time of Admission.
- Candidates will be short-listed on the basis of Written Test and Academic Qualifications.
- The Reservation Policy of the Government of Jharkhand shall apply in Admission and the Benefits of the same shall be given to the Candidates belonging to the State of Jharkhand only. The Candidates of Other States in the Reserved Category shall be treated as General Category Candidates.
- In all matters relating to Admission to the Programme, the Decision of the DR.SPM University, shall be Final.
- Only the Computer Generated Caste, Income and Residential Certificate shall be accepted and the same may be verified online at the Jharkhand E-District /CSC/JharSewa portal of the Govt. of Jharkhand. Income Certificate should not be of more than SIX Months Duration.

### **LATERAL ENTRY**

Lateral Entry for Certificate(CJMC) and Diploma(DJMC) Students into Bachelor Programme(BJMC)

### **FEE STRUCTURE**

Bachelor In Journalism&Mass Communication	General	OBC	SC/ST(Per Semester)
	₹10,000 /-	₹10,000 /-	₹10,000 /-



# School of Journalism & Mass Communication

**Dr. Shyama Prasad Mukherjee University,  
Ranchi- 834008 Jharkhand.**

**Syllabus for School of Journalism & Mass Communication based on Choice Based Credit System**

## **Masters in Journalism and Mass Communication ( 2 Years Course )**

**Programme Code : MJMC**

**Duration : Two Year (Four Semester)**

**Eligibility : 10+2 and Bachelor Degree / Lateral entry for BJMC into second year(Third Semester)**

**Programme Fee : ₹10,000 (Per Semester)**

**Number of Seats : 50**

### **Semester I ( 6 Months Course )**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
MJ001	History of Journalism&Mass Communication
MJ002	Radio/TV/Film/Folk Media Programme Production
MJ003	Print Media Newspaper&Magazine
MJ004	Advertising

### **Semester II ( 6 Months Course )**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
MJ005	Media & Cultural Studies - I
MJ006	Digital Media Arts
MJ007	Television Production
MJ008	Photo Journalism, Radio Production

### **Semester III ( 6 Months Course )**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
MJ009	Media & Cultural Studies 2
MJ010	Digital Media Arts (Documentary and Fiction)
MJ011	Public Speaking & Presentation Skills
MJ012	Cinematography/Editing/Sound/NewMedia/Screen writing

### **Semester IV ( 6 Months Course )**

**100 marks for each Paper**

<b>Paper</b>	<b>Subject</b>
MJ013	New Media Applications on Internet and Online Journalism and Reporting
MJ014	Media Law and Ethics
MJ015	Public Relation & Corporate Communication
MJ016	PROJECT - Documentary/ Fiction/ Television/ Photo essay/ Experimental/ New Media

Dissertation on Each Paper

## **INTERNSHIP PROJECT (SIP)**

At the end of Semester all the students will have to undergo training of one month with an industrial / business or service organization by taking up a project study. A report will be prepared together with a training diary. After training is over this report will be submitted in the department within the period of 2 weeks. It will be examined at the end of the course and 80 marks will be for written report and 20 marks for viva examination.

## **SUGGESTED READING :-**

Growth and Development of Mass Communication in India

History of Indian Press

21<sup>st</sup> Century Journalism in India

Audio-Visual Journalism

Effective Public Relations

Ad. Worlds – Brand Media and Audiences

Advertising Management

Broadcast Advertising

## **GUIDELINES FOR 2 YEARS REGULAR MJMC COURSE (2019-2022)**

- The Minimum Eligibility Criteria for Admission in MJMC Programme is Bachelor Degree in any Discipline with 45% marks.
- Students must produce all the required Original Documents at the Time of Admission.
- Candidates will be short-listed on the basis of Written Test / Academic Qualifications or both.
- The Reservation Policy of the Government of Jharkhand shall apply in Admission and the Benefits of the same shall be given to the Candidates belonging to the State of Jharkhand only. The Candidates of Other States in the Reserved Category shall be treated as General Category Candidates.
- In all matters relating to Admission to the Programme, the Decision of the DR.SPM University, shall be Final.
- Only the Computer Generated Caste, Income and Residential Certificate shall be accepted and the same may be verified online at the Jharkhand E-District /CSC/JharSewa portal of the Govt. of Jharkhand. Income Certificate should not be of more than SIX Months Duration.

### **LATERAL ENTRY**

Students who have Completed 3 Years Bachelor in Journalism and Mass Communication (BJMC) will get credit for one year

### **FEE STRUCTURE**

Bachelor In Journalism&Mass Communication	General	OBC	SC/ST(Per Semester)
	₹10,000 /-	₹10,000 /-	₹10,000 /-

**NOTE : Ph.d. Programme cannot be Implemented till the school fulfills the “M.Phil / Ph.D. Regulation 2018 of SPMU**

## **School of Journalism & Mass Communication**

**Dr. Shyama Prasad Mukherjee University,  
Ranchi- 834008 Jharkhand.**

**Syllabus for School of Journalism & Mass Communication based on Choice Based Credit System**

### **Ph.D. Programme in Mass Communication and Journalism (Practice based)**

**Programme Code : Ph.DJMC**

**Duration : Two Year (Four Semester)**

**Eligibility : 10+2 and Bachelor Degree / Masters Degree**

**Programme Fee : ₹10,000 (Per Semester)**

**Number of Seats : 50**

#### **Introduction**

Internationally, research in the field of arts and media now acknowledges the importance of practice based methods which use practice 'as a process of inquiry' that facilitates new understanding. In the UK, Australia and Europe a large number of universities offer practice based PhDs. Closer to home, China and Singapore also have practice based PhD programs. A significant part of the academia and arts schools now acknowledge the role of practice-based research in creating new knowledge and pushing the boundaries of existing art and media practices within academia.

#### **Key concepts in Practice Based Research**

Since arts as a discipline is distinct from social sciences, research in arts should adhere to a set of subject specific guidelines.

Practice based research relies on a model of experimentation where the researcher is 'thinking through art'. It acknowledges a mode of knowledge creation which integrates theory and practice. The practice based researcher experiments with a particular area of arts practice to arrive at a new knowledge which can push the boundaries of the concerned art form. To attain this objective, s/he will make use of the existing theoretical and practical frame work in the particular field.

Practice based research is different from art practice. In art practice, the aim is to create a work of art whereas in practice based research there is a clearly stated aim to create "new knowledge" through art practice and to articulate it in historical and theoretical context. In practice based PhD, the researcher must make an original contribution to knowledge, and cannot reproduce existing knowledge.

To obtain a practice based PhD, the researcher should conduct primary research through the production of artifacts and it should not be an illustration of theory. Practice should be the major component of the research process as well as the end product of the research. The new knowledge produced through practice will be contextualized in a written academic thesis which will frame the practice within the existing theoretical and historical debates.

Since strict codes and dogmatic structures can restrict experimentation which is the core of practice based research, methodology in this form of research is a frame work for experimentation. Methodological tools should be used to 'guide and to help, not to restrict or limit'. The practice based PhD candidates are expected to come up with a workable methodological guideline in consultation with their supervisors. These guidelines should adhere to the basic principles of practice based research

The film, photography project, or any other particular artifact produced by the practice based PhD candidate should demonstrate considerable ambition, complexity and appropriate conceptualization, execution and artistic rigour. The length and scope of the art work should be able to demonstrate this and the research should generate new knowledge.

In practice based PhD; the research question will be a starting point for experimentation. Rather than proving or disproving a particular hypothesis, the candidate will be engaged in a mode of inquiry which necessitates constant reframing of the research question based on the progress of the exploration.

The written and practical parts of the thesis will have equal weightage. The written part of the thesis should critically engage with theoretical/historical debates and should not be a mere analysis or record of the process of producing the art work. It should include a literature and context review of the concerned topic of exploration. The context review should include a review of other works of art in the relevant field to establish the historical background. The candidate should be able to situate the research within a theoretical framework which is constructed using existing critical discourses like feminist theory, visual anthropology, documentary theory, film studies or other appropriate disciplines. Thus the thesis is 50,000 words written component accompanied by the substantial artifact of practice (e.g. visual, factual writing, radio work etc).

Mass Communication Research Centre's practice based PhD program adheres to the above mentioned principles of practice based research. The centre offers PhDs in its areas of expertise like film, photography, radio, animation, factual writing etc. The candidates will be expected to undertake an enquiry through practice which can result in original contribution to the existing knowledge in the field. They will be expected to produce an original artwork which can push the boundaries of the concerned art form or media practice and 50,000 words written thesis which will contextualize the practice within a theoretical and historical frame work. The same criteria will be applicable to Practice Based PhD in the field of journalism. A mere reportage will not qualify as practice based research. To obtain a practice based PhD the candidate should produce new knowledge which can reframe or modify existing practices in journalism.

Practice Based PhD program is designed for candidates who can demonstrate a considerable level of expertise and strong previous work in the chosen field of media practice. They should have a good conceptual and technical knowledge of the concerned practice. The program will not provide any technical training.

Candidates should be familiar with academic research. They should have an idea about practice based research methodology. They should be equipped to undertake a process of research and artistic experimentation which can result in the creation of new knowledge. The research proposals should demonstrate the scope, ambition and complexity of the research project.

To secure an admission, the candidates should pass the entrance tests stipulated by the Dr. SPM University Ranchi ordinance on PhD. As part of the application process, the candidates will be required to submit a statement of purpose. They should also submit a portfolio which demonstrates their ability to undertake the research. In addition to this, the candidates should submit a detailed research proposal with bibliography and should be able to defend their proposal and portfolio at the interview stage. A detailed description of the application procedure is given below.

Candidates' access to equipment will be as per availability. While borrowing equipment, all the existing rules will apply.

Availability of a suitable supervisor and the resources available at the center will be taken into consideration while selecting research proposals.

Candidates are encouraged to get in touch with their prospective supervisors before applying. The supervisors will be able to advice about the feasibility of the research project.

## **Application Procedure**

Admission regulations of Dr. SPM University Ranchi ordinance on PhD will apply. A few extra regulations are suggested to suit the subject specific needs of practice based PhD.

Candidates who are short listed on the basis of the entrance test will be required to submit a portfolio and a research proposal of 2,000 words and a bibliography.

The portfolio should demonstrate the candidate's conceptual and technical expertise to undertake the proposed practice based research and it should be in the same practice in which the candidate proposes to do a practice based PhD. In case of audio visual material, the portfolio should be submitted as a DVD. Portfolios which consist of work which has been exhibited nationally or internationally will be received favorably.

The candidates should submit a written research proposal of 2000 words and bibliography which should clearly indicate the following:

- Details about the proposed research including theoretical, historical and practical context.
- An outline of the practice based methodology which will be used.
- Project's possible contribution to knowledge.
- The way in which theory and practice will be integrated in the research.

The final list of the selected candidates will be announced after the interview. During the interview, the candidates should be able to defend their research proposal and portfolio.

The candidates are advised to get in touch with their prospective supervisors well in advance to discuss the research proposal.

## **Guidelines for Supervision**

Dr. SPM University Ranchi regulations stipulated in the PhD ordinance will be followed. The co-supervisor could be from a foreign University. The supervisors should be chosen after considering the needs of the research project.

At least one of the supervisors should have a critical engagement with the concerned art practice.

The principal supervisor will be the primary guide for the research project. The other supervisor can have less frequent contact with the student. The supervising team should meet with the student at least once in six months as a team. In case of a supervisor who is based out of a foreign country, Skype meetings or video conferencing may be arranged. The minutes of the meeting should be maintained as a written tutorial log and logged in the PhD office. It should be signed by both the supervisors and the candidate. The tutorial log should include minutes from every supervising session.

The candidate file should include a six monthly progress report jointly signed by the supervision committee and the candidate. The candidate should submit work in progress and this should be evaluated by the supervision committee and the Committee of Studies. The progress report should indicate the evaluation of the work in progress.

## **Admission and Progression**

### **Enrollment**

Candidates who are shortlisted after the selection process will be invited to enroll for the practice based PhD program. Dr. SPM University Ranchi Mass Communication Research Centre offers only full time PhDs. Regulations of Dr. SPM University Ranchi ordinance on PhD will be followed.

- Attendance rules will apply as per university regulations.
- A detailed syllabus of the course work is given below.

### **Registration**

Regulations of Dr. SPM University Ranchi ordinance on PhD will be followed for registration. If ethical considerations are crucial to the project, specific details about this need to be provided and approval should be obtained. The synopsis should be a detailed plan of work of 3000 words and references. In addition to the sections mentioned in Dr. SPM University Ranchi ordinance on PhD, the synopsis should include:

- Overview of existing work in the concerned field.
- Concise description of the proposed practice work and its relation to theory.
- Details of the proposed research design.
- Details of access and other factors which can affect the project.
- Statement of the required technical facilities and a plan for accessing them and any related financial information.
- A statement of the research's new contribution to knowledge.
- If the project requires links with other institutions, evidence of such links.
- A realistic time line for completing the PhD.

The candidate will be registered if the committee of studies approves his/her application and synopsis. If the application and synopsis is not approved, the candidate will be given six weeks to re-submit the application. If the application is rejected for a second time, the admission will be cancelled.

### **Pre-PhD Submission Seminar**

The Pre-PhD submission seminar will follow the regulations of the Dr. SPM University Ranchi ordinance on PhD. The candidate should submit the art practice work and accompanying written thesis in the seminar.

### **Evaluation of the PhD Thesis and Viva**

The evaluation will follow the regulations of Dr. SPM University Ranchi ordinance on PhD. The following guidelines will be added to make the evaluation pertinent to practice based PhD.

For evaluation purposes, the art work and the accompanying thesis will be send to examiners. For viva, the department will organize a screening or exhibition of the practice based work for the examiners in an appropriate space. The screening or exhibition can also happen in a public space. After going through the artwork and the thesis, the examiners will submit a detailed evaluation report. At least one of the examiners should have successfully guided a practice based PhD to completion. Examiners can be invited from international universities which offer practice based PhD degrees.

### **Course work:**

Students will be studying the following courses for one semester. The syllabus will be updated time to time with the approval of committee of studies.

### **Duration: One semester**

<b>PAPER CODE</b>	<b>NAME OF THE COURSE</b>
Ph.D.-I	Communication Research and Evaluation
Ph.D.-II	Practice Based Research Methods: Theory and Practice
Ph.D.-III	Theoretical approaches to Media, Communication and Culture

# NOTES



# **School of Journalism & Mass Communication**

## **Dr. Shyama Prasad Mukherjee University, Ranchi University Morahabadi Ranchi- 834008 Jharkhand.**

### **PREAMBLE:**

The M.Phil./Ph. D. Programme offered by Dr. Shyama Prasad Mukherjee University, Ranchi will be governed by the M.Phil./Ph.D. Regulations 2018 of Dr. Shyama Prasad Mukherjee University, Ranchi, which were adopted in consonance with the provisions of the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph. D. Degrees) Regulations, 2016, which came into force from the date of their publication in the gazette of India (i.e. Tuesday, July 5, 2016 ) in suppression of the UGC (Minimum Standards and Procedure for Awards of M.Phil./Ph.D. Degree) Regulation, 2009, notified in The Gazette of India (No. 28, Part III Section 4) for the week July 11-July 17, 2009.

### **Short Titles:**

- i. The University, wherever mentioned in these Regulations refers to Dr. Shyama Prasad Mukherjee University, Ranchi
- ii. The Regulations, hereinafter refers to the M.Phil./Ph. D. Regulations 2018 of Dr. Shyama Prasad Mukherjee University, Ranchi, laid down by the Research Council in its meeting held on 27th July, 2018 for the procedure to be adopted for the research programme for the M.Phil./Ph.D. Degree of the university.
- iii. The Commission, wherever mentioned in these regulations refers to University Grant Commission.
- iv. Department, wherever mentioned in these Regulations refers to a Departments of the University.
- iv. Scholar, wherever mentioned in these regulations refers to any eligible person who is registered at the University for any specific M.Phil./Ph. D. programme. Prior to registration, this person is referred to as an applicant.
- v. RAC, wherever mentioned in these regulations refers to Research Advisory Committee constituted for M.Phil./Ph.D. Scholars.
- vi. DRC, wherever mentioned in these regulations, refers to any Departmental Research Committee of the University.
- vii. RC, wherever mentioned in these regulations, refers to the Research Council of the University.
- viii. Guide/Co-guide/Internal Guide/External Guide is a person approved by the DRC for the guidance of the Scholar while pursuing the programme of research leading to M.Phil./Ph.D. degree of the University.

### **Regulatory Bodies:**

The following shall be the Regulatory Bodies to regulate and maintain Minimum Standards & Procedure for Award of M. Phil./Ph. D. Degrees:

#### **1. RESEARCH COUNCIL**

The Research Council shall ensure uniform implementation of the Ordinance and advise on all matters related to research. The Research Council shall be constituted as per the provisions of Jharkhand University Act amended up to date.

#### **2. DEPARTMENTAL RESEARCH COMMITTEE (DRC) AND ITS FUNCTIONS:**

- 2.1.** Every Department offering M.Phil/ Ph.D. will have a DRC which shall be coordinating below mentioned activities relating to M.Phil./Ph.D. in the concerned Department.
- 2.2.** Apart from the regular chores as mentioned in the Regulations, the DRC shall be responsible for the allotment of supervisor/s to the admitted M.Phil./Ph.D. students and also address the issues as and when felt necessary.

- 2.3. The DRC shall have the Department Head as its Chairman (ex-officio) and all eligible research supervisors of the Department as its members.
- 2.4. The meetings of the DRC shall be called by the Department Head. The decisions/recommendations of the same shall be conveyed by him/her to the Dean of the concerned faculty within a week after the meeting.
- 2.5. In case of any dispute in DRC, the matter shall be forwarded to the Dean of the faculty which he may forward it to the Vice-Chancellor for final decision if the matter remains unresolved at Dean's level.

### **3. RESEARCH ADVISORY COMMITTEE (RAC) AND ITS FUNCTIONS:**

- 3.1 There shall be a RAC for each M.Phil./ Ph.D. scholar. When the M.Phil/ Ph.D. student is accepted for admission, a RAC will be constituted by DRC for every student within two months from the date of admission of the M.Phil./ Ph.D. student.
- 3.2. The DRC Chairman would initiate steps for the formation of the RAC and get it duly approved by the Dean of the concerned faculty. The Chairman of RAC shall call RAC meetings on request of the respective supervisors as and when required. It is the responsibility of the supervisor to ensure the regular/timely meetings of the RAC.
- 3.3. The RAC shall consist of the following:
 

Department Head	-	Chairman (ex-officio)
Supervisor	-	Convener
Co-supervisor, if applicable	-	Member One eligible supervisor of the Department Member

One eligible supervisor from outside the Department within the University belonging to the related research field of the concerned student nominated as member by the supervisor in consultation with RAC chairman.

- 3.4. However, the number of members in the RAC shall not be less than three or more than five under any circumstance.
- 3.5. This RAC shall have the following responsibilities:
  - To review the research proposal and finalize the topic of research;
  - To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
  - To review and assist in the progress of the research work of the research scholar, periodically.
- 3.6. The first meeting of RAC shall be convened immediately after its constitution for recommendation of course-work for the concerned M.Phil./Ph.D. student. The committee thereafter shall meet along with the concerned M.Phil./Ph.D. student at the end of every semester (six months, preferably in January or June) to monitor the progress of the student till the submission of thesis. If the circumstances so warrant, the RAC meetings can be convened as and when required. The six monthly progress reports shall be submitted by the RAC to the DRC/Examination section with a copy to the research scholar.
- 3.7. Any recommendation regarding change of member/s of the RAC must be initiated by the supervisor of the concerned M. Phil/Ph.D. student stating proper reasoning for the same. If the reasons are found to be genuine by the Department Head as well as the Dean of the concerned faculty, then the list of newly recommended RAC members must be forwarded by the Department Head and thereafter approved by the Dean of the concerned faculty.
- 3.8. The concerned M.Phil/Ph.D. student, new member/s, replaced member/s, Dean of the faculty, shall be communicated accordingly in this regard. The responsibility for conducting the official formalities and communication relating to this process shall be of the concerned supervisor through Head of the Department.
- 3.9. If there is a need for modification of the title/topic of research for any M.Phil./Ph.D. student, he/she shall submit an application to the Department Head through the supervisor stating reasons for the same. The matter shall be put in the RAC for consideration and if approved by committee, the change may be allowed with approval of the competent authority.

- 3.10. The RAC shall also recommend a panel of examiners for thesis evaluation of the concerned student.
- 3.11. In case the progress of the research scholar is unsatisfactory, the RAC shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the RAC may recommend to the University with specific reasons for cancellation of the registration of the research scholar.
- 3.12. In case of any dispute in RAC, the matter shall be forwarded to the Dean of the faculty which he may forward it to the Vice-Chancellor for final decision if the matter remains unresolved at Dean's level.

#### **4. Eligibility Criteria for Admission to M.Phil./ Ph.D. programme:**

Subject to the conditions stipulated in these Regulations, the following persons are eligible to apply for admission to the M.Phil./Ph.D. programme:

- 4.1. The application for admission to the M.Phil./ Ph.D. programme is to be made to the Head of the concerned Department of the University in the prescribed form.
- 4.2. A person who has obtained Master's degree of at least two-year (or 4-Semester) duration, in any discipline, or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed, such as grade point of 6.25 as per AICTE norms) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.
- 4.3. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC / ST / OBC (non-creamy layer) / Differently-Abled and other categories of candidates as per the decision of the UGC / AICTE / State Government from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991.
- 4.4. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

#### **5. Procedure for Admission to M.Phil/Ph.D. programme:**

- 5.1. Candidates shall be admitted to the M.Phil./Ph.D. programme on the basis of two step selection procedure: their performance in the written Entrance Test and the interview.
- 5.2. Candidates with Master's or equivalent degree must appear in a written Entrance Test conducted by the Department in order to be eligible for interview or through exemption from entrance test as per clause 5.3 laid down below. Based on the performance in the written test, the shortlisted candidates shall appear for an interview. The Entrance Test shall be qualifying with qualifying marks as 50%. An interview / viva-voce are to be organized by the Departmental Research Committee where the candidates are required to discuss their research interest area through a presentation before the DRC. The interview/viva voce shall also consider the following aspects, viz. Whether: the candidate possesses the competence for the proposed research; the research work can be suitably undertaken at the Institution/College; the proposed area of research can contribute to new/additional knowledge.
- 5.3. However, for admission to M.Phil./Ph.D. Programme, candidates of following category will be exempted from Entrance Test provided they satisfy the criteria stipulated under clause 4 above and may directly appear for interview:

#### **Category I**

Candidates who have cleared a national level examination like UGC-NET (including JRF) / UGC-CSIR NET (including JRF) / DBT-JRF / ICMR-JRF / SLET / GATE / Teacher Fellowship Holder may appear for interview without appearing in the departmental entrance test. Candidates who have appeared in the above

examinations but await results may also apply. However, they shall be called for the interview only upon providing a valid documentary evidence of having qualified for the fellowship. Candidates who have already initiated their fellowships in some other institution and are interested to have the fellowship transferred to this University may also apply, provided the period of available fellowship is at least 4 years. The candidates who have been awarded lectureship in the CSIR-NET / UGC- NET may also directly appear for interview.

### **Category II**

Candidates who have cleared the M.Phil. course work from this University or from Ranchi University , not later than December 2019 (in case of R.U only), with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) and successfully completed the M.Phil. Degree shall be eligible to directly appear for interview to Ph.D. Programme. (A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/ OBC (non-creamy layer)/differently-abled and other categories of candidates as per the decision of the Commission from time to time.) Red font to delete

### **Category III**

Faculty members who are in service in this University and who have a minimum of two years' teaching /research experience may directly appear for interview.

### **Category IV**

Candidates who have obtained Post-graduate degree in professional courses such as LL.M., MCA, M.Sc. I.T. and M.B.A. with a minimum of 50% marks/equivalent grades or candidates having a Master's degree with at least two-year research experience in a recognized institution may appear for interview directly.

### **Category V**

Candidates holding fellowships/research positions in research projects (subject to selection by duly constituted committee as per the University norms for research projects) may appear directly for interview.

### **Category VI**

Scientists/professionals working at defence and space institutions / organizations / R&D Institutes of the Government of India / State Government and with whom the University has signed a Memorandum of Understanding may directly appear for interview.

- 5.4. The admission procedure shall be carried out after advertisement and all the Departments shall follow the academic calendar displayed on the website of the University.
- 5.5. The number of vacant seats for the M.Phil/Ph.D. admission in various sub-disciplines of a Department shall be decided in advance and notified on the University website or in the advertisement. The Head of the Department shall consult the faculty members regarding the number of vacant seats available with each in that academic year. Each prospective Supervisor may decide on the number of seats that he/she may like to fill in a particular year within his maximum permissible strength and inform the Head of Department accordingly.
- 5.6. The number of students to be admitted to the M.Phil/Ph.D. programme shall not exceed the predetermined maximum number for the Department.
- 5.7. No Candidate shall be eligible to register for the M.Phil/Ph.D. programme if he/she is already registered for any full time programme of study in any University/Institution. In this regard A candidate shall submit a statement that s/he is not currently enrolled or registered for the doctorate degree in any University / Institute and so long as s/he is registered for the M.Phil/Ph.D. degree programme at this University s/he will not get registered at any other University / Institute if not pursuing any joint doctorate degree programme of this University.
- 5.8. Foreign nationals may be registered in a Department in a year over and above the maximum admissible strength provided they fulfill the eligibility criteria mentioned above. However, at any

given time, the total number of foreign students should not exceed 10% of the total admissible strength. Foreign nationals must provide evidence of language competence suited to the Department they wish to join.

- 5.9. The Entrance Tests in various Departments within the Faculty shall be conducted in such a manner as to allow the candidates to appear in more than one written test if they so desire. The Entrance Test shall be conducted once in a year and the eligibility of shortlisted candidates shall remain valid till the next Entrance Test is held or for one year, whichever is earlier. The interviews may be held twice in a year (preferably in July and December), or more times in a year subject to availability of seats as determined by the DRC.
- 5.10. At the time of interview, if required, experts from allied/specialized areas may be invited.
- 5.11. The candidates shall present and discuss their research interest/area at the time of interview.
- 5.12. The merit list of the recommended candidates shall be displayed on the website after approval by the DRC. There will be a waiting list in the order of merit.
- 5.13. The DRC reserves the right not to select students for all the vacancies advertised.
- 5.14. The DRC shall ensure that all University rules are followed in the admission process.
- 5.15. The registration of students in the M.Phil/Ph.D. programme may be confirmed by the Research Council based on the recommendation of the DRC. The University shall maintain the list of all the M.Phil/Ph.D. registered students on its website on year-wise basis. The list shall include the name of the registered candidate, topic of his/her research, name of his/her supervisor/co-supervisor and date of enrolment/registration.
- 5.16. No student registered for the M.Phil/Ph.D. programme shall be permitted to undertake any other full-time course during the pendency of the programme.
- 5.17. Registration shall remain valid for a maximum of two years for M.Phil. and six years for Ph.D. from the date of registration, provided that the candidate successfully completes the M.Phil/Ph.D. course work as stipulated under clause 8 below, he/she maintains regular contact with her/his Supervisor throughout the period of her/his work, her/his research progress is found to be satisfactory by the DRC and has paid registration fee and other fees. The date of Pre- Registration Seminar will be deemed to be the date of Registration.
- 5.18. Subject to fulfillment of the above criteria and on the recommendations of the Supervisor of the candidate concerned, on the basis of satisfactory progress in his/her research work, the Research Council may extend the period of valid registration beyond stipulated period as specified in Clause-5.17 above provided that such extension shall not exceed one year for Ph.D Programme. However, such extension for M.Phil. programme shall not be allowed.
- 5.19. The women candidates and persons with more than 40% disability may be allowed a relaxation of one year for M. Phil. and two years for Ph.D. programmes in the maximum duration subject to fulfillment of the requirements stipulated in clause 5.17 above, with maximum of one (1) extension of one year for M. Phil. and two (2) extensions of one-year each for Ph.D as permitted by the Research Council on the recommendations of the Supervisor of the candidate concerned, on the basis of satisfactory progress in her research work, excluding the period of maternity / child care leave granted to her once in the entire duration of M.Phil./Ph.D. for up to 240 days.

## **6. Duration of Ph. D. Programme:**

- 6.1 M.Phil. programme shall be for a minimum duration of two (2) consecutive semesters / one year and a maximum of four (4) consecutive semesters / two years.
- 6.2. Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years. A relaxation of one year for Ph.D. in the maximum duration may be allowed as stipulated in clause 5.18.
- 6.3. However, the women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation as per the provision made in clause 5.19.

## **7. Allocation of Ph. D. Supervisor :**

- 7.1. Any regular Professor of the University with at least five research publications in refereed journals and any regular Associate/Assistant Professor of the university with a Ph.D. degree and at least two research publications in refereed journals may be recognized as Research Supervisor. Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the university may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.
- 7.2. Only a full time regular teacher of University can act as a supervisor. The external supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the university or from other related institutions with the approval of DRC
- 7.3. In case of topics which are of inter-disciplinary nature where the DRC concerned feels that the expertise in the Department has to be supplemented from outside, the DRC may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/ Faculty/College/Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges / University.
- 7.4. The allocation of Research Supervisor for a selected research scholar shall be decided by the DRC concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.
- 7.5. A Research Supervisor / Co-supervisor who is a Professor, at any given point of time, cannot guide more than 3 M.Phil. and more than 9 Ph.D. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of 3 M.Phil. and 8 Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of 2 M.Phil. and 6 Ph.D. scholars.
- 7.6. In case of relocation of a woman Ph.D. scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution / supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.
- 7.7. If the supervisor of a candidate proceeds on leave for a period of more than twelve months, or he/she proceeds on leave for a period of less than twelve months, but later extends his/her leave beyond twelve months, then, he/she shall cease to be the supervisor. A new supervisor shall be allotted to the candidate by the DRC. However, he can act as a co-supervisor. The existing supervisor, however, shall continue to be the supervisor if candidate submits the thesis before the supervisor proceeds on leave.
- 7.8. If the candidate completes the minimum residential requirement before the supervisor proceeds on leave (or leaves the University), the existing supervisor may become co-supervisor and a new supervisor shall be inducted by the DRC in consultation with the existing and proposed supervisors and the student.
- 7.9. In all the cases, where the existing supervisor of a candidate ceases to be the supervisor, the DRC in consultation with RAC may appoint (i) co-supervisor, as the supervisor of the candidate, provided the co-supervisor is from the relevant discipline (ii) a new supervisor from the available eligible supervisors.
- 7.10. The DRC may consider the request of a student as in clause 11.10 and may appoint a new supervisor for a student if the request is found justified. The appointment of new supervisor must be notified to the Dean of the faculty, Examination section and all the concerned (student, old/new supervisor and co-supervisors).

## **8. Course Work: (Credit Requirements, number of courses, duration, syllabus, minimum standards for completion, etc. ) :**

- 8.1. The credit assigned to the M.Phil. or Ph.D. course work shall be of 12 credits .

- 8.2. The Department where the scholar pursues his / her research shall prescribe the course(s) to him/her based on the recommendations of the DRC.
- 8.3. All courses prescribed for M.Phil. and Ph.D. course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods.
- 8.4. All candidates admitted to the Ph.D. programmes shall be required to complete the course work prescribed by the Department during the initial one or two semesters.
- 8.5. Candidates already holding M. Phil. degree and admitted to the Ph.D. programme and have already completed the course work in M.Phil may be exempted by the Department from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work prescribed by the Department.
- 8.6. The course work shall be treated as prerequisite for M.Phil./Ph.D. preparation. A minimum of four credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field training, field work, etc. Other courses shall be advanced level courses preparing the students for the Ph.D. degree.
- 8.7. A research scholar has to obtain a minimum of 55% of marks in aggregate or its equivalent grade in the UGC 7-point scale (or an equivalent grade/CGPA in a point scale if grading system is followed) in the course work in order to be eligible to continue in the programme and submit the dissertation/thesis.
- 8.8. Students will be required to obtain at least 50% in each paper/course in order to be declared passed. But, to continue in the Ph.D. programme, a student must obtain at least 55% in aggregate.
- 8.9. If a student is declared pass in all papers in the Ph.D. course work by obtaining at least 50% marks in each paper, but fails to obtain 55% in aggregate, he/she shall be eligible to appear in the regular semester examination in subsequent corresponding semester. He/she may opt for appearing in any one or all of the papers in the Qualifying Examination by surrendering the marks obtained by him/her in that/those paper/papers, and the marks obtained in the Qualifying Examination shall be final. A candidate can appear in Qualifying Examination only once.
- 8.10. Students who fail to qualify in any course/paper but obtained 55% marks in aggregate shall be eligible to appear for the same courses/papers in the regular semester examination in subsequent corresponding semester. But the candidate can appear in Qualifying Examination only once.
- 8.11. A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted to the Department and with a copy the same to the research scholar.
- 8.12. In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee/ DRC may recommend to department with specific reasons for cancellation of the registration of the research scholar.

## **9. Evaluation and Assessment Methods, minimum standards/credits for award of the degree, etc.:**

### **Submission of thesis:**

- 9.1. The overall minimum credit requirement, including credit for the course work, for the award of M.Phil. degree shall not be less than 24 credits.
- 9.2. A registered candidate shall have to work for a minimum period of three years after the date of registration. If the Supervisor / RAC/DRC certifies that the thesis embodies at least three years' work, then the scholar shall be permitted to submit his/her thesis.
- 9.3. Prior to the submission of the dissertation/thesis, the scholar shall make a presentation in the Department before the DRC of the department concerned which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation/thesis in consultation with the Research
- 9.4. M. Phil. scholars shall present at least one (1) research paper in a conference/seminar and Ph.D. scholars must publish at least one (1) research paper in refereed journal and make two paper presentations in conferences/ seminars before the submission of the dissertation/thesis for adjudication, and produce evidence for the same in the form of presentation certificates and/or reprints.

- 9.5. The thesis shall be an original contribution to knowledge, and must bear evidence of the candidate's having carried out individual investigations in her/his chosen field.
- 9.5.1. S/he shall state in the preface the proposition on which the work is based and how the work contributes to the general advancement of knowledge. S/he shall also state the sources from which her/his information has been derived and shall indicate which portion(s) of her/his thesis s/he claims as her/his original contribution
- 9.5.2. The Academic Council of the university shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the dissertation/thesis shall have an undertaking from the Research Scholar and a certificate from the Research Supervisor and Co-Supervisor(s) attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same Institution where the work was carried out, or to any other Institution.
- 9.6. A candidate cannot submit as her/his thesis any work for which a degree or Diploma or other academic award has been conferred on her/him by this University or any other University or Institution.
- 9.7. The fee for submitting a thesis for examination will be as determined by the University from time to time. The fee so paid is not refundable.
- 9.8. A registered candidate shall have to submit four hard copies (the number may be determined separately in case of joint supervision) and one electronic copy of the thesis embodying the results of the research s/he has carried out together with four copies of the synopsis of the thesis. The copies of the thesis should be submitted to the Registrar together with a receipt of the fees paid to this University for this purpose. Proof of the candidate's fulfillment of other requirements shall also be submitted at this time.
- 9.9. The Executive Council shall have the power to revoke any Ph.D. degree conferred duly if the candidate is subsequently proved guilty of plagiarism, falsification / copying of data / information or any other form of academic or ethical malpractice.

#### **10. Examination of Thesis:**

- 10.1. The M.Phil. dissertation submitted by a research scholar shall be evaluated by his/her Research Supervisor and at least one external examiner who is not in the employment of the Institution/College. The viva-voce examination, based among other things, on the critiques given in the evaluation report, shall be conducted by both of them together, and shall be open to be attended by Members of the Research Advisory Committee, all faculty members of the Department, other research scholars and other interested experts/ researchers.
- 10.2. The Ph.D. thesis submitted by a research scholar shall be evaluated by his/her Research Supervisor and at least two external examiners, who are not in employment of the Institution/College, of whom one examiner may be from outside the state/country. The viva- voce examination, based among other things, on the critiques given in the evaluation report, shall be conducted by the Research Supervisor and at least one of the two external examiners, and shall be open to be attended by Members of the Research Advisory Committee/ DRC, all faculty members of the Department, other research scholars and other interested experts / researchers.
- 10.3. The DRC/HOD/ Doctorate Committee shall approve names of six persons, at least three of whom must be from outside the University/state of Jharkhand, who are well known authorities on the subject for appointment as examiners of a thesis by considering the list submitted by the Supervisor(s). Such examiners shall neither be teachers of this University nor persons who are supervising candidates for the PhD degree registered at this University.
- 10.4. A Board of Examiners, consisting of the supervisor(s) under whose guidance the candidate worked, and two external experts from the panel of external experts approved by the HOD and finally by the Dean of the Faculty concerned, of which at least one external expert shall be from outside the University/ state of Jharkhand, shall be nominated by the Vice Chancellor and appointed by the Examination Board.



- 10.5.** External examiners will be requested to state their opinion in the prescribed form that has the following options:
- (a)** The candidate may be awarded the PhD degree of the University
  - (b)** The candidate may be awarded the PhD degree of the University provided that the following modifications are addressed in a separate addendum. The Examiners present at the viva voce must certify that the modifications are satisfactorily addressed, failing which the thesis must be resubmitted after addressing the suggested modifications.
  - (c)** The candidate may be awarded the PhD degree only after addressing the following questions and resubmitting the thesis.
  - (d)** The candidate not be awarded the PhD degree of this University.
  - (e)** A detailed report must also be submitted and signed by the external examiners.
- 10.6.** A thesis which has been directed to be resubmitted by the examiners may be submitted again after due revision, modification or alteration but not earlier than three months from the date of communication of the recommendation to the candidate and a fee shall have to be paid at the time of resubmission as decided by the University. The Board of Examiners appointed under clause 10.4 will examine the resubmitted thesis again. A thesis may be resubmitted only once.
- 10.7.** If there is a difference of opinion in the recommendations of the external examiners, all the reports and the thesis will be sent to a third external examiner appointed by the Vice Chancellor, who will act as special adjudicator and her/his recommendation will be considered as binding.
- 10.8.** If both the external examiners rejects the thesis, it shall not be further processed for award of the PhD degree of this University and it will be considered as rejected.
- 10.9.** If all the external Examiners are of the opinion that the candidate may be awarded the degree, or in case of a favorable opinion of the special adjudicator, s/he shall be asked to appear at a viva voce examination.

#### **11. Viva - voce Examination :**

- 11.1.** The public viva-voce of the research scholar to defend the dissertation /thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the dissertation/thesis is/are satisfactory and include a specific recommendation for conducting the viva-voce examination. If the evaluation report of the external examiner in case of M.Phil. dissertation, or one of the evaluation reports of the external examiner in case of Ph.D. thesis, is unsatisfactory and does not recommend viva-voce, the University shall send the dissertation/ thesis to another external examiner out of the approved panel of examiners and the viva-voce examination shall be held only if the report of the latest examiner is satisfactory. If the report of the latest examiner is also unsatisfactory, the dissertation/ thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.
- 11.2.** There shall be an open viva voce examination for which notice should be issued fifteen (15) days before the examination and teachers of all faculties shall be invited to attend the examination. Other interested persons may also attend.  
In cases of exigency, on the basis of written application by the supervisor of the Ph.D. student concerned, the Dean of the Faculty concerned may allow viva voce examination to be conducted after 7 days from the date of issue of notice for the same.
- 11.3.** From the panel of external examiners as recommended by the Doctorate Committee, the Vice Chancellor shall nominate and the Executive Council shall appoint one person who is not a teacher of this University and is a well-known authority on the subject, and the Supervisor(s) of the candidate, as examiners for the viva voce examination. In case the Supervisor is not available, the University shall appoint another examiner in her/his place.
- 11.4.** In the event of a Ph.D. Candidate proceeding abroad after submission of the thesis, a competent scholar in the field abroad may be appointed as an examiner for the open viva voce as a special case with the approval of the Vice Chancellor.

- 11.5. The examiners at the viva voce examination may ask questions beyond the subject of the thesis in order to satisfy themselves that the candidate has adequate knowledge of the particular branch of the subject on which s/he has submitted the thesis. If there is an addendum as mentioned in clause 10.6, the examiners will certify that it is satisfactory.
- 11.6. If the examiners are not satisfied, the candidate may be directed to appear again at the viva-voce examination after six months. Such a candidate shall pay an additional fee duly determined by the University.
- 11.7. The degree will be awarded by this University if the examiners of the viva voce examinations are of the opinion that the candidate is a fit person to receive the degree.
- 11.8. The University may develop appropriate methods so as to complete the entire process of evaluation of M.Phil. dissertation/ Ph.D. thesis within a period of six months from the date of submission of the dissertation/thesis.

**12. Honorarium:**

- 12.1. The members of the Board of Examiners shall be paid an honorarium as may be determined from time to time by the University for the examination of the thesis and the oral examination separately.
- 12.2. Honorarium will be paid to the examiners at the same rate as mentioned above for re- examination of the thesis.

**13. Treatment of Ph.D / M.Phil. through Distance Mode/Part-time:**

- 13.1. Notwithstanding anything contained in these Regulations or any other Rule or Regulation, for the time being in force, the University shall not conduct M.Phil. and Ph.D. Programmes through distance education mode or part-time.

**14. Depository with INFLIBNET:**

- 14.1. Following the successful completion of the evaluation process and before the announcement of the award of the M.Phil./Ph.D. degree(s), the University concerned shall submit an electronic copy of the M.Phil. Dissertation or Ph.D.Thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges.
- 14.2. Prior to the actual award of the degree, the University shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of these UGC Regulations, 2016.

## **NOTES**