



DR. SHYAMA PRASAD MUKHERJEE UNIVERSITY
Ranchi, Jharkhand.

**OFFICE OF THE
REGISTRAR**

Memo No.: DSPMU/G/.897/23

Date: 22/12/2023

NOTICE INVITING QUOTATION

Sealed quotations are invited from reputed experienced firms for providing the following items listed below for the 1st Convocation Ceremony and 3rd Degree Distribution Ceremony to be held respectively on 21st and 23rd February, 2024.

Rates should be quoted item-wise as mentioned below:

S. No.	Name of the item	Per Unit Rate with GST (in ₹)
1.	Printer (Black and White) – 02 no.'s, (Colour) – 01 no.	
2.	Printer Ink (EPSON L110), Toner (for RICOH printer)	

Start date for issue of Tender : 27.12.2023

Last date for submission of Tender : 08.01.2024

Date of opening of Tender : 10.01.2024

The undersigned reserves the right to cancel/reject any Tender without assigning any reason, if it is found unsatisfactory.

The detailed document can be obtained from the Office on all working days from 27-12-2023 to 07-01-2024 from 12:00 PM onwards.

Note: The Bidders are required to deposit an amount of ₹ 10,000/- (₹ Ten Thousand Only) in the form of Bank Draft drawn from any Nationalized Bank in favour of **Registrar, Dr. Shyama Prasad Mukherjee University, Ranchi** payable at Ranchi as security deposit.

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22/12/23
(Namita Singh)
Registrar,
DSPMU, Ranchi.

Address: Morabadi, P.O.: Ranchi University, Ranchi-834008.
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